

**BATCHFIRE CALLIDE MANAGEMENT PTY LTD
ROLE DESCRIPTION**

Position Title	Shotfirer
Name of Position Holder	
Final Approval Date	

For the purposes of RD development only

Date	Revision Description <i>(e.g., Draft; Review; Amend; Endorsed; Approved)</i>	By	Scheduled revision completion date	Actual submission date

APPROVALS

Direct Manager Name			
Signature		Date	
Employee Name			
Signature		Date	

JOB OVERVIEW

Position Title	Shotfirer
Location	Callide
Reports to	Blasting/ Pumping Supervisor
Supervises	Blast crew
Internal/External Relationships	Mining Supervisors, Dragline/DrillingSupervisors, Dispatch Supervisors, Technical Services Team

PURPOSE OF THE ROLE

The STATUTORY AND GENERAL Obligations and Responsibilities of the Shotfirer (Person in Charge of Magazine) are to:

The Open Cut Shotfirer is required to:

- Maintain a sound understanding of the legislative and Safety and Health Management System (SHMS) requirements.

- Maintain adherence to the relevant blasting Principal Hazard Management Plan (PHMP) and Standard Operating Procedures (SOP's) and any relevant Standard Work Instructions (SWI's), as they relate to blasting operations.
- Supervise the blast crew and communicate, implement and enforce requirements of the Explosives PHMP, SOPs and SWIs
- Only issue explosives related duties to people with required competencies and verified authorisations.
- Notify the OCE and relevant Supervisor of known hazards and action taken to protect personnel.
- Withdraw personnel from areas of unacceptable risk.
- Participate in risk assessments as required.
- Conduct equipment and area inspections and record inspection results as required.

As Magazine Keeper:

- Display and maintain safety procedures inside the magazine.
- Restrict access to magazines to authorised persons.
- Be responsible for withdrawing and returning of the keys for the magazine and the security of the magazine while in the possession of these keys.
- Maintain records of inspection of magazines.
- Authorise, in writing, any maintenance work carried out on the magazine.
- Explosives must not be stored in a magazine in excess of the quantity specified and not greater than the allowable stacking/storage limits for that magazine.
- Only explosives must be stored in a magazine. The floor must be kept in a clean condition and all containers and other combustible material must be removed.
- Each magazine must have a surrounding safe zone of ten (10) metres that must be kept clear of combustible and vegetative material.
- Where smoking, flame or other ignition sources are not allowed, and a sign be erected stating this.
- Ensure that the earthing system is inspected and tested annually, and the resistance is not to exceed 10 Ohms.
- A register must be kept in the magazine to keep account of explosives. This must be used to keep a record of stock deliveries, stock out and stock in and reconciliation on a daily basis.
- A stock-take must be conducted on a regular basis, at least monthly.
- An inspection in compliance to s108 of the *Explosives Regulations 2017* must be conducted every 3 months.
- Any loss or suspected theft of explosives must be immediately reported to the SSE and Nominated Security Person who must report to the Police and an Inspector.
- Carry out other duties as directed by the Mining Operations Manager or their authorised representative.
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CAPABILITIES & COMPETENCIES	QUALIFICATIONS & EDUCATION		
	<ul style="list-style-type: none"> ▪ RIIWHS301D, RIIRIS301D, RIICOM301D or equivalent. ▪ Relevant shotfirer's licence issued under the <i>Explosives Act 1999</i> or Open Cut Examiner's Certificate granted under the <i>Coal Mining Act 1925</i> free from an endorsement prohibiting shotfiring or RIIBLA301D or equivalent. ▪ SSAN Clearance. 		
	EXPERIENCE		
It is essential for the incumbent to demonstrate experience and/or knowledge in the following			
<ul style="list-style-type: none"> ▪ Experience in mining operations ▪ Effective application of safe systems of work 			
SIGNATURES			
Name	Position	Signature	Date

This role profile acts as a guide to the role only and additional work outcomes may be required to performed by the incumbent.

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